

June 11, 2010 Commission Meeting Minutes

| Agenda | Dialogue | Actions Taken |
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| 1. Chair Chris Kolstad Welcomes and Opens Meeting | Chairman Chris Kolstad opens the Commission meeting at 1:00pm. | |
| a. Introduction to using SummitNet | 7 Sites Connected using SummitNet Great Falls (Host Site), Glendive, Billings, Pablo, Missoula, Bozeman, and Helena | |
| b. Roll Call | Commission Members Present: Bob Harris, Kim Miske, Sheila Rice, Chris Kolstad, Jack Chambers, Doug Braun, Jim Corson, John Ilgenfritz, Karin Olsen Billings, Chas Van Genderen, Jackie Girard Commission Members Absent: James Steele Keith Kelly- Proxy John Ilgenfritz LTC Scott Smith- Proxy John Ilgenfritz Guests and OCS Staff Present: Jan Lombardi (Office of Community Service-OCS), Tony Dean (OCS), Jenn Lawson (OCS), Julia Gustafson (OCS), Dean McGovern (MTCC), Eric Cardella (MTCC), Lee Gault (MCC), Peggy Iba (Farm to Table), Kevin & Linda Jackson (Salv Army), April, Michelle Hauer (MTLSA), Terry Barclay (OPI), Sarah Sadowski (JMGE), Connie Roope (JMGE), Ann Schwend (Watershed), Kevin McNellis (Watershed), Sid Armstrong, Kathy Bean (OCS), Rebecca Steele (OCS), Lorri Brown (OCS), Morgan Darlington (OCS), Mallory Ewer- Speck (OCS) | |
| c. Approval of Feb. 12 Meeting Minutes | Doug Braun moves to Approve 2/12/2010 minutes Jack Chambers seconds the motion The motion carries and the minutes are approved | Minutes approved. |
| d. Announcements | Jan Lombardi recognized thanks Sheila Rice for her years on Commission and receiving the 2010 NeighborWorks America Top Producer Award for Homebuyer Education Graduates. Commissioners Johnel and Laura Pflum have resigned due to new positions. Staff updates: Kathy Bean's retirement, Andee Dunick's and Danielle Shyne's resignation; Rebecca Steele and Julia Gustafson joined the staff, along with summer interns. | |

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| II. Funding Updates | | |
| a. WORD Update | Jan Lombardi gives update on the CNCS debt and WORD settlement of \$44,762. Question from Sheila Rice about WORD settlement impacting the Commission's federal budget. Jan Lombardi explains that the state settled the debt with CNCS and WORD will reimburse as accounts receivable. | |
| b. Competitive Programs | Congratulations to Montana Conservation Corps, Montana Campus Corps, and the National Center for Appropriate Technology for receiving competitive grant awards. VISTA Kevin McNellis is facilitating a dialogue among AmeriCorps conservation programs in Montana. | |
| c. Formula Funding | Tony Dean explains the formula funding process; NCAT's national service members are competitive in other states and are formula funding for MT members. Tony and Jan respond to Commission questions on the inability to carryover formula funding, leaving approximately \$30,000 unallocated. Jan explains 2 nd Round Planning Grants process, including RFP to interested persons. Planning grant money is seed money to grow AmeriCorps programs. | |
| i. Planning Grants | Jan presents the 2 nd round of planning grants: OPI, Farm to Table, Watershed Team, and Salvation Army using a PowerPoint. The OCS staff recommends funding all 4. | |
| ii. Public Comment for Planning Grants | <p>Chris Kolstad opens it up for public comment and commissioner questions. Commissioner Jim Corson asks for clarification of the length of planning grants, their start date, and if they are guaranteed future funding. OCS staff responds that they are for one year, starting Sept 1st, and the money is for planning only. Commissioner Karin Olsen Billings states that she will recuse herself from the OPI vote because of a conflict of interest.</p> <p>Chris Kolstad clarifies that the OPI vote will be separated out. John Ilgenfritz asks for clarification of the formula funding timeline. Jan and Tony explain the plan to move formula funding to the spring, keeping competitive funding review in the fall, similar to what other states do. Jackie Girard gives her endorsement of the 4 applicants and clarifies that she does not vote on them.</p> <p>Public Comment: Connie Roope (JMGF) stated that it is a struggle for formula grants during the RFP process when they are renewing to provide the correct level of information that commissioners desire. Michelle Hauer (MTLSA) stated that it would be helpful for formula grants to apply in the spring because their organizational funding is dependent on decisions made by the legislature.</p> | |
| | <p>Chris Kolstad asks for a motion to approve 3 planning grants: Watershed Team, Farm to Table, and the Salvation Army.</p> <p>Jim Corson moves to approve the 3 planning grants.</p> <p>Jack Chambers seconds the motion.</p> <p>Commissioners Vote:</p> | |

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| | <p> Bob Harris yes Kim Miske yes Sheila Rice yes Chris Kolstad yes James Steele (absent) Jack Chambers yes Doug Braun yes Jim Corson yes John Ilgenfritz yes Karin Olsen Billings yes LTC Scott Smith (proxy John Ilgenfritz) yes Keith Kelly (proxy John Ilgenfritz) yes Motion Carries. Chris Kolstad asks for a motion to approve the OPI planning grant. Jim Corson moves to approve the OPI planning grant. Doug Braun seconds the motion. Commissioners Vote: Bob Harris yes Kim Miske yes Sheila Rice yes Chris Kolstad yes James Steele (absent) Jack Chambers yes Doug Braun yes Jim Corson yes John Ilgenfritz yes Karin Olsen Billings recuse LTC Scott Smith (proxy John Ilgenfritz) yes Keith Kelly (proxy John Ilgenfritz) yes Motion Carries. </p> | <p>Commission approves funding 2nd round of planning grants: Watershed Team, Farm to Table, and the Salvation Army.</p> <p>Commission approves funding 2nd round planning grant: OPI.</p> |
| III. Update on Indian Country being served by AmeriCorps Programs | Chris Kolstad refers the commissioners to the Update on Indian Country provided by the OCS staff. This update will be provided annually to the commissioners. | |
| IV. Disability Inclusion Update- Kathy Bean (Tentative) | Kathy Bean gives an update on disability inclusion in AmeriCorps programs. The survey was sent out to 6 AmeriCorps state and Senior Corps programs. 515 surveys were returned showing 28% of members disclosed a disability. More details will be sent to commissioners. | |
| V. State Service Plan Update | Jan gives an update on the State Service plan since the Commissioner's February Strategic Planning meeting and the desire to create flexible workgroups for the commission. | |

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| <p>a. Commissioner Workgroups</p> <p>i. Nuts & Bolts</p> <p>i. Web Future</p> <p>1. Technology Update</p> <p>ii. Spread the Word</p> <p>2. Commissioner Event Participation Form</p> | <p>Jan explains the 6 workgroups, the tasks and their members- Executive Committee, Grant Review Committee, ServeMontana Awards Workgroup, Nuts and Bolts Workgroup, The Web Future Workgroup, and Spread the Word Workgroup. Commissions reconfirm their comment to workgroups.</p> <p>Jack Chambers confirms Grant Review and ServeMontana Awards</p> <p>Doug Braun confirms Serve Montana Awards.</p> <p>Jim Corson volunteers for Nuts and Bolts and Spread the Word.</p> <p>Karin Olsen Billings volunteers for Grant Review and Spread the Word.</p> <p>Chas Van Genderen volunteers for Nuts and Bolts and Grant Review.</p> <p>Jackie Girard offers Amy Busch as a volunteer on ServeMontana Awards.</p> <p>John Ilgenfritz confirms Grant Review and Nuts and Bolts, asks to be removed from Web Future.</p> <p>Bob Harris Confirms Grant Review, ServeMontana Awards, and Spread the Word.</p> | |
| a. 55+ Strategy | Intern Morgan Darlington is researching a 55+ strategy. | |
| VI. Update on Commission Engagement in Service | Kim Miske asks commissioners to share how they are engaging in service. | |
| a. <i>Commissioners, please share recent volunteer engagements</i> | <p>Kim Miske presented Wibaux high school scholarships and wrote letters to the editor.</p> <p>Chris Kolstad presented Shelby scholarships and attended in Havre the Campus Corps spring meeting.</p> <p>Bob Harris participated in the teen CERT graduation.</p> <p>Sheila Rice attended 2 high school open house nights.</p> <p>Jack Chambers presented 3 awards at the Sentinel High School and joined the fall kick off at the University.</p> <p>Dough Braun had time conflicts.</p> <p>Jim Corson attended the Foster Grandparent award night.</p> <p>Jackie Girard has several opportunities including ServeMontana Building Institute and being a long jump coach.</p> <p>John Ilgenfritz attended Global Youth Service Day and has assisted office staff.</p> <p>Jan thanks the commissioners for their efforts and highlights ServeMontana on Facebook.</p> | |
| VII. Schedule Update | Rebecca Steele gives an update on Fire Ready Events happening in June and directs commissioners to the Fire Ready page on www.serve.mt.gov | |
| a. Next Commission Meeting Oct. 2010 | Next Commission Meeting in October in person in Helena. | |
| b. ServeMontana Commission Calendar | Jan Lombardi directs Commissioners to the Calendar provided by the Staff. | |
| VIII. Public Comment | <p>Chris Kolstad opens the meeting for public and Commissioner comments.</p> <p>Jackie Girard states that Montana is on the Corporation's Senior Summer Tour.</p> <p>Jan Lombardi states that our CNCS representatives will be here next week.</p> <p>Jim Corson comments on the Indian Country Update. He'd like more information</p> | |

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| | <p>about those serving in Indian Country. Jan says staff will look into it.</p> <p>Eric Cardella (Campus Corps) questions about program progress reports and when they get to the commissioners. Tony clarifies that they get posted on the website and if they haven't been, they will be soon.</p> <p>Jan reminds commissioners they can download the per diem form off the website for this meeting.</p> | |
| IX. Close Meeting | <p>Chris Kolstad asks for a motion to adjourn the meeting.</p> <p>Bob Harris moves to adjourn the meeting.</p> <p>Doug Braun seconds the motion.</p> <p>Commissioners vote and the motion carries.</p> | Meeting Adjourned. |

